

Indiana State Historic Records Advisory Board  
Minutes – Monday, February 14, 2011  
Indiana State Library, Room 425

**Call To Order**

Meeting Called to Order at 10:30AM by State Coordinator Jim Corridan

**Roll Call**

Present: Jim Corridan, Phil Bantin, Curt Witcher, Tom Krasean, Stephen McShane

Absent: Nancy Schuckman

Guests Present: Wes Wilson, Ted Cotterill, Casey Schuster

**Next Meetings**

Tentatively scheduled for Thursday, June 2, 2011.

**Approval of Agenda**

Motion to approve 2/14/2011 SHRAB agenda – McShane-Witcher

Motion to approve – passed

**Approval of Minutes**

Motion to approve 9/24/2010 SHRAB board minutes – Krasean-Bantin

Motion to approve – passed

**State Coordinator's Report**

**COSA Update**

**Corridan:** Attended the COSA board meeting in Washington, D.C. last week. NHPRC is facing difficult times. With President Obama's budget coming out today we may see the reduction of SNAP grants and other grant categories. The National Archives is undergoing many fundamental shifts which may have indirect effects on Indiana. Senator Hatch (UT) and Senator Lebin (MI) are trying to attach the PAHR Act to another bill so it passes, but it is a bad time to be asking for new federal programs. On the importance of state archives, we are seeing a 300-400% increase in paper going into archives, but also face huge reductions in staff and funding.

**Witcher:** Can we do an environmental scan and see what is being lost because of staff reductions?

**Corridan:** There will be an environmental scan of all fifty states to see what is/is not being collected and track which states have electronic data.

**Bantin:** Are there collaborative efforts going on?

**Corridan:** Archives are working together more, especially with the Digital Archives. Trying to create a national consortium. Indiana is the lead partner in the Digital

Archives project. We are applying for a \$1,000,000 IMLS grant. It will be the largest state consortium in the country.

**Bantin:** Are you comfortable with Washington as the chief repository?

**Corridan:** Yes, just have to make sure the funding continues. Meeting on March 23<sup>rd</sup> at the Indiana State Library to discuss the Digital Archives. Representatives from states in the Midwest, New York, and Maryland will attend. NAGARA will have its annual meeting in Indianapolis in 2013.

**Bantin:** Congratulations to Jim and Indiana on their success with the Digital Archives.

**Corridan:** There is another meeting about electronic records coming up in Texas.

### **Grant Updates**

**Corridan:** Will be difficult to get the IMLS grant.

**Bantin:** They like collaborative projects, but are they interested in electronic records?

**McShane:** When are they announced?

**Corridan:** September.

**Bantin:** Any other projects you are interested in that the board should be aware of?

**Corridan:** Speaking with Representative Pierce and with Steve Towne of the Friends of the Indiana State Archives regarding leaks at the State Archives and a new building.

**Krasean:** Friends of the Indiana State Archives have discussed a new Archives building for the bicentennial.

**Witcher:** The window is closing on having the building for the 2016 Bicentennial.

**Krasean:** We have to get others to realize the importance of archival records.

**Corridan:** We requested funding for \$45,000 through the 2011 SNAP grants, with \$5,000 re-grants for the digitization of locally held African American records, indenture records, Civil War records, and early statehood records. Some will go up on the Indiana State Digital Archives and others on Indiana Memory.

**Cotterill:** Positive reports for the most recent grants except from Ohio County Library. Someone from Indiana State Library will go up there to address concerns.

**Corridan:** Ramona Duncan-Hughes did many of them. Brenda Burke from IUPUI did Ohio County. Problem was in the follow-up assessments. The plan was to get assessments and then implement changes. Other states are getting \$100,000 for re-granting. We could do that and have institutions match part of it.

**McShane:** Is that realistic?

**Corridan:** Not that much funding available. If we get a new building other problem would be staffing. Georgia's State Archives has gone from a staff of 140 to 40. Even North Dakota has nine staff members though. We need to improve.

**Witcher:** How do we fix this?

**Corridan:** Governor's Office understands ICPR can't cut more.

### **New Business:**

#### **SHRAB Workshops**

**Schuster:** Workshops have to be postponed until summer because of the time frame of our grants.

**Corridan:** Tentatively in June. Five topics to be covered in five regional workshops.

**Krasean:** How has attendance been?

**Corridan:** About the same the past few years. Encourages board to become involved in the workshops. Other than SIA, no one is doing training in Indiana so the SNAP grants are helpful.

**Wilson:** SIA trying to increase its membership.

**Corridan:** Possibility of SIA and SHRAB doing their workshops together in 2012.

## **Website**

**Cotterill:** Website growing in length. How can we make it more accessible?

**Witcher:** Can changes be made quickly or are there many levels to go through?

**Corridan:** Goes quickly.

**Cotterill:** We could add an events page.

**Witcher:** Have to ask why SHRAB is on the website. What do we hope to achieve?

**Corridan:** Open to anything. Maybe dates for grants, conferences, Archives Month.

**Wilson:** Can we add a link to SIA?

**Cottrell:** Are board members open to having biographical information up?

**McShane:** Might be a good idea to list our respective institutions.

**Witcher:** Nervous about having email addresses up. Emails to SHRAB should go to Jim.

**Bantin:** Need a mission statement. Why do we exist?

**Corridan:** Add past winners of the Governor's Award.

**Witcher:** Add grant information and recipients of past grants too.

## **2011 Grants**

**Corridan:** We are set for 2011. Grant runs from April 1, 2011 – March 31, 2012.

**Bantin:** Who set up the grant categories: African American records, indenture records, Civil War records, early statehood records?

**Corridan:** We did.

**Bantin:** In 2011 SHRAB will have board meetings, grants, Governor's Award, workshops, Archives Month. Keep us updated on how SHRAB can be more active.

**Corridan:** Would be great if we could get SHRAB and SIA working together.

**Bantin:** Anyone using SharePoint for a document content manager? Just did an analysis on it. Focuses on transporting information from the desktop to online. Indiana University is thinking of using it. Lots of businesses are talking about it.

**Corridan:** State has invested in it so we should explore it.

## **Other Business**

**McShane:** Encountering space issues at the Calumet Regional Archives. Many public libraries in Gary are closing.

**Wilson:** 40% of our collections are stored off-site.

**Bantin:** 90% of IU's collections are off-site.

**Wilson:** SIA's annual meeting is April 1, 2011.

**Krasean:** Still serving as Treasurer of Friends of the Indiana State Archives. Busy signing checks all over Indiana.

**Witcher:** Digitization of the Lincoln material is going well. Still trying to raise endowment. Still concerned about history at the local level. Problem is few have heard of SIA, need to fix this. The Federation of Genealogical Societies is raising funds to digitize the records of the War of 1812. Trying to get genealogical societies' support for it and in general.

The meeting was adjourned at 12:03PM by State Coordinator Jim Corridan.